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Immediate Past National President

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District Director, A1b

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ANTONIO A. VALDEZ, FUAP
Commission on Convention, Assemblies & Exhibits



UNITED ARCHITECTS OF THE PHILIPPINES
The Integrated and Accredited Professional Organization of Architects (IAPOA)

MEMORANDUM CIRCULAR NO.13, S. 2017
Fiscal Year 2017-2018

October 3, 2017

TO : THE JAA 2017 DELEGATES
THRU : MEMBERS OF THE NATIONAL BOARD OF DIRECTORS
AND CHAPTER PRESIDENTS
RE : IMPORTANT REMINDERS CONCERNING JOINT AREA
ASSEMBLY (JAA) 2017

We wish to remind all the delegates for the Joint Area Assembly (JAA) 2017 the following important information for proper guidance:

1) Schedule of Activities and Dress code

Please refer to the enclosed schedule of activities (**Annex A**) from Day 0 until Day 2 of the JAA 2017 and the necessary outfit (**Annex B**) for each activity.

2) Hotel Accommodation of Chapter Presidents on October 19, 2017

- All Chapter Presidents shall be billeted at **Plaza Del Norte** on October 19, 2017, Day 0 of the Joint Area Assembly. Please note that the hotel accommodation shall be for the account of UAP National for **one (1) night only** on the said date.
- To confirm your reservation, you may contact the UAP Secretariat thru Membership Assistant, Mr. Jose Franco Santia through his email address at: membership@united-architects.org or call at: (02) 412-6364, 412 3342, 412 6394, 412 0051 or (+632) 0998-8889437

3) Bus Transfer for Chapter Presidents

UAP National shall arrange a bus service to and from Laoag City with transportation fare of **Php 850.00 per way** on personal account of the Chapter Presidents who wish to avail and take the bus. The details are as follows:

DATE	FROM	TO	DEPARTURE	PRICE
October 18, 2017	UAP National Headquarters	Plaza Del Norte, Laoag City	11:00 PM	850.00
October 22, 2017	Plaza Del Norte, Laoag City	UAP National Headquarters	9:00 AM	850.00

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UAP Bldg., # 53 Scout Rallos St., Brgy. Laging Handa, Diliman, Quezon City 1103, Philippines • Telephone Nos.: (63 2) 412 6364 • 412 6403 • 412 3342
412 0041 • 412 6394 • 412 0051 • Fax No.: (63 2) 372 1796 E-mail: uapnational@gmail.com • uapnational@yahoo.com • Website: www.united-architects.org

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Payment will be collected by the bus company driver prior to departure. Please note that the bus will leave UAP National Headquarters at 11:00 p.m and will reach Laoag City at 7:00 a.m on October 19, 2017. Kindly arrive at the UAP at least 1 hour prior to the said departure time.

4) Event Guidelines

- Kindly be advised that the activities during the Joint Area Assembly (JAA) 2017 will be exclusively reserved ONLY for architects who paid and registered for the said event. Please refer to the attached event guidelines (**Annex C**) for proper guidance.
- The **JAA ID** will be given upon arrival at the venue. **This must be worn at all times** as this will be essential to get access to events and seminars, meals during the assembly, heritage tour, shirt, and souvenir.

5) Parking Arrangement for Private Vehicles

Car parking is available at the venue. There is no charge for parking arrangement, however car parking is still subject to availability and cannot be guaranteed.

6) Tour Policy

All delegates are required to ride the bus and **NO** private vehicles are allowed during the JAA tour.

For more information and updates about the JAA 2017, please visit this link: <https://www.facebook.com/UAPJAA2017/> or www.united-architects.org.

All Area Vice Presidents and District Directors are likewise enjoined to ensure the prompt and effective dissemination of this Circular in your respective jurisdictions and extend assistance when appropriate and necessary.

Your cooperation and support for the success of this event will be highly appreciated. Thank you.

This Memorandum Circular shall take effect immediately.


AR. GUILLERMO H. HISANCHA, FUAP, APEC AR, AA, DFRIA
UAP National President

By the President:


AR. RENATO A. HERAY, FUAP, PALA, AA, FRIA
UAP Secretary General

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UAP JAA 2017: PROGRAMME of Events

DAY 0 : OCTOBER 19, 2017, THURSDAY

CHAPTER PRESIDENTS' CONSULTATIVE MEETING

Venue: Plaza del Norte Hotel & Convention Center, Laoag City, Ilocos Norte

Attire: Business Casual

Master of Ceremonies:

9:00 AM - 10:00 AM	REGISTRATION (Chapter Presidents)	
10:00 AM - 10:15 AM	INVOCATION NATIONAL ANTHEM UAP MARCH	Jay B. Ramirez , UAP <i>Chapter President, Ilocos Norte-Laoag Chapter</i>
10:15 AM - 10:30 AM	CALL TO ORDER ROLL CALL OF CHAPTERS & CERTIFICATION OF QUORUM	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i> Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i>
10:30 AM	CONSULTATIVE MEETING PROPER -Presentation of Issues and Concerns	National Board of Directors & Chapter Presidents
12:00 NN - 2:00 PM	WORKING LUNCH -Conclusion and Announcement	
	ADJOURNMENT	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i>
2:00 PM - 5:00 PM	NBD MEETING	National Board of Directors
2:00 PM - 3:00 PM	CPD SEMINAR 1: TOPIC: HERITAGE PRESERVATION	Fatima Nicetas R. Alonzo , FUAP <i>Dean, College of Architecture University of Northern Philippines</i>
3:00 PM - 3:30 PM	Presentation of Plaque of Appreciation OPEN FORUM (Seminar 1)	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i> Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i> Antonio A. Valdez , FUAP <i>Executive Director, Commission on Convention, Assemblies & Exhibits</i> Arniel Caesar H. Idos , UAP <i>JAA Director</i>
3:30 PM - 4:00 PM	SEMINAR: TOPIC: BUILT HERITAGE INVENTORY	Jayson B. Portem , UAP <i>Executive Council Member National Committee on Monuments & Sites, NCCA</i>

CHAPTER PRESIDENTS' NIGHT

Venue: Plaza del Norte Hotel & Convention Center, Laoag City, Ilocos Norte

Attire: Chapter Uniform / Shirt

Master of Ceremonies:

7:00 PM - 7:30 PM	SEATING OF DELEGATES	
7:30 PM - 7:45 PM	INVOCATION	Moises L. Abellera , UAP <i>Area C, Vice President</i>
7:45 PM - 8:00 PM	ACKNOWLEDGEMENT OF GUESTS ACKNOWLEDGMENT OF CHAPTER PRESIDENTS by Area Vice Presidents	Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i> Jessie D. Avila , UAP <i>Area A, Vice President</i> Reynaldo S. Acosta , FUAP <i>Area B, Vice President</i> Moises L. Abellera , UAP <i>Area C, Vice President</i> Trinidad G. Saligumba , UAP <i>Area D, Vice President</i>
8:00 PM - 8:15 PM	OPENING ADDRESS	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i>
8:15 PM - 8:45 PM	DINNER & ENTERTAINMENT	
8:45 PM - 9:00 PM	INTRODUCTION TO THE GUEST SPEAKER	Reynaldo S. Acosta , FUAP <i>Area B, Vice President</i>
9:00 PM - 9:15 PM	MESSAGE OF GUEST SPEAKER	Hon. Rodolfo C. Fariñas <i>Congressman, 1st District of Ilocos Norte</i>

12:00 NN - 2:00 PM	WORKING LUNCH: GENERAL ASSEMBLY & COF MEETING Product Presentation: LG Electronics Audio Visual Presentation: HCG & Emerald Vinyl	
2:00 PM - 3:00 PM	CPD SEMINAR 3: TOPIC: MEMORY AND CLIMATE AS ROOTS OF ARCHITECTURAL FORM	Dominic Q. Galicia , UAP <i>Principal Architect, Dominic Galicia Architects</i>
3:00 PM - 4:00 PM	CPD SEMINAR 4: TOPIC: HOW PROJECTS BENEFIT FROM USING GREEN COATINGS ENCASMENT VERSUS REMOVAL AND REPLACEMENT	Mr. George C. Keefe <i>Environmental Coatings Consultant CEO & Founder, Global Encasement Inc.</i>
4:00 PM - 4:30 PM	Presentation of Plaque of Appreciation	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i> Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i> Antonio A. Valdez , FUAP <i>Executive Director, Commission on Convention, Assemblies & Exhibits</i> Arniel Caesar H. Idos , UAP <i>JAA Director</i>
6:30 PM - ONWARDS	WELCOME DINNER	
WELCOME DINNER		
Venue: Paoay Church Grounds, Paoay City, Ilocos Norte		Attire: Barong / Filipiniana
Master of Ceremonies:		
6:30 PM - 7:00 PM	COCKTAILS & SEATING OF DELEGATES	
7:00 PM - 7:30 PM	PARADE OF COLOURS: Procession of Area's Distinctive Festivals	National Board of Directors Guest Speaker Chapter Presidents
7:30 PM - 7:45 PM	INVOCATION NATIONAL ANTHEM	Reynaldo S. Acosta , FUAP <i>Area B, Vice President</i>
7:45 PM - 8:00 PM	WELCOME ADDRESS	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i>
8:00 PM - 8:30 PM	DINNER & ENTERTAINMENT	
8:30 PM - 8:45 PM	INTRODUCTION TO THE GUEST SPEAKER	Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i>
8:45 PM - 9:15 PM	MESSAGE OF GUEST SPEAKER	Hon. Maria Imelda "Imee" R. Marcos <i>Governor of Ilocos Norte</i>
9:15 PM - 9:45 PM	PRESENTATION OF PLAQUE OF APPRECIATION TO THE GUEST SPEAKER PRESENTATION OF CSR PROJECTS: Turnover of Seedlings BOOK-LOAD para sa Marawi	Guillermo H. Hisancha , FUAP, APEC AR, AA <i>National President</i> Renato A. Heray , FUAP, AA, PALA <i>Secretary General</i> Antonio A. Valdez , FUAP <i>Executive Director, Commission on Convention, Assemblies & Exhibits</i> Arniel Caesar H. Idos , UAP <i>JAA Director</i>
9:45 PM - 10:00 PM	CLOSING REMARKS	Moises L. Abellera , UAP <i>Area C, Vice President</i>
10:00 PM - ONWARDS	MEET & GREET	

DAY 2: OCTOBER 21, 2017, SATURDAY

ECO-HERITAGE TOUR

Venue: Ilocos Norte Tourist Destination

Attire: JAA Giveaway Shirt

7:00 AM - 8:00 AM	ASSEMBLY TIME: In front of Ilocos Norte Centennial Arena	
8:00 AM - 5:00 PM	TOUR: ECO-HERITAGE TOUR North & South of Ilocos Norte Lunch: Sitio Remedios Heritage Village, Currimaos, Ilocos Norte	

CLOSING CEREMONIES: DAVIES NIGHT

Venue: Suba Sand Dunes, Paoay City, Ilocos Norte

Attire: White Top & Khaki Bottom and Sandals / Sneakers

Master of Ceremonies:

6:00 PM - 7:00 PM	ANTICIPATED MASS	
7:00 PM - 7:30 PM	CEREMONIALS: "AGUMMONG" The Gathering "DAP-AY" Ritual of Stone Circle	
7:30 PM - 8:00 PM	CALL TO ORDER	Guillermo H. Hisancha , FUAP, APECAR, AA <i>National President</i>
	JAA REPORT	Arniel Caesar H. Idos , UAP <i>JAA Director</i>
	CLOSING REMARKS	Eldred Caesar I. Tan , FUAP <i>National Auditor</i>
	ADJOURNMENT	Guillermo H. Hisancha , FUAP, APECAR, AA <i>National President</i>
	RELEASING OF SKY LANTERN	
8:00 PM - ONWARDS	FELLOWSHIP: DAVIES NIGHT DINNER, OPEN BAR & ENTERTAINMENT	


Buklod

Consultative Meeting (AM)

Attire: Business Casual

Chapter Presidents' Night (PM)

Attire: Chapter Uniform/Shirt

Venue: Plaza del Norte
Hotel & Convention Center,
Laoag City, Ilocos Norte



BUKLOD



DAY 0

what to wear





**Opening Ceremonies and
Area Assembly Seminars (AM)**

Attire: Business Casual with Coat/Blazer
Venue: Ilocos Norte Centennial Arena, Laoag
City, Ilocos Norte



DAY 1

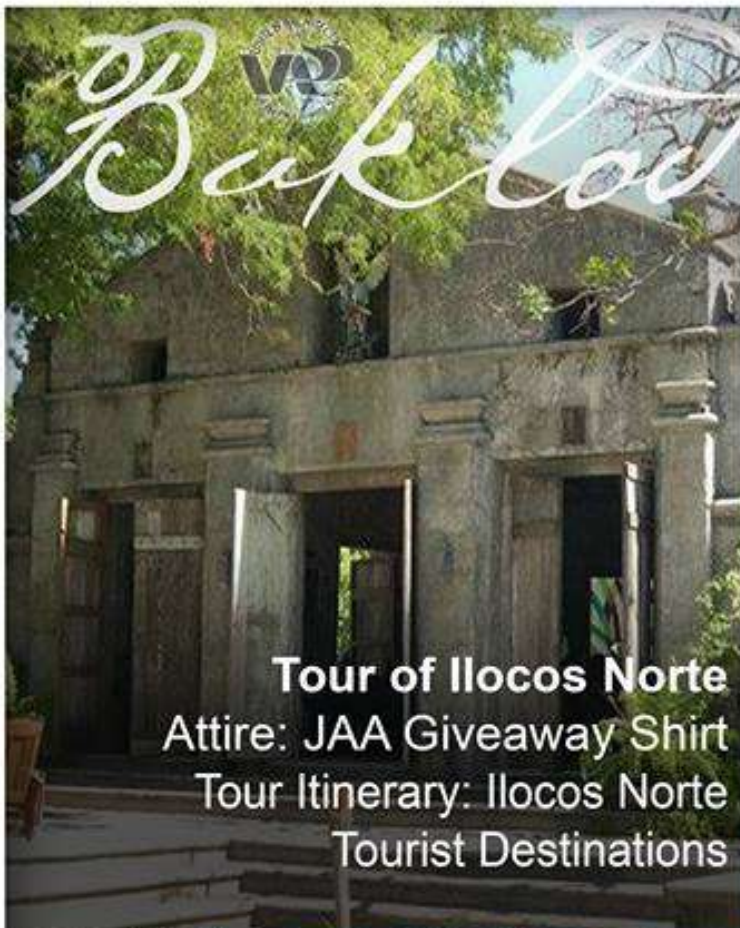
what to wear



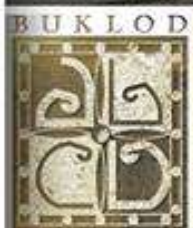
Welcome Dinner (PM)

Attire: Barong / Filipiniana
Venue: Paoay Church Grounds,
Paoay City, Ilocos Norte





Tour of Ilocos Norte
Attire: JAA Giveaway Shirt
Tour Itinerary: Ilocos Norte
Tourist Destinations



DAY 2

what to wear



Closing Ceremonies

Attire: White Top, Khaki Bottom
and Sandals/Sneakers

Venue: Suba Sand Dunes,
Paoay City, Ilocos Norte





GUIDELINES FOR CHAPTER PRESIDENTS



BUKLOD
Transcending Unity Within

JOINT AREA ASSEMBLY
ILOCOS NORTE
OCTOBER 19, 20, 21, 2017

1

Only the Chapter President **REGISTERS** the delegates of his chapter to get their IDs for the JAA 2017.

2

Upon the arrival of all delegates, they individually go to the registration to present their ID to receive the KIT and be tagged with the TYVEK wristband.

3

The ID together with the TYVEK is your entry and meal pass respectively on all Assembly Venue. We strictly adhere to the **"NO ID AND TYVEK NO ENTRY NO FOOD"** policy. We ask you to wear them all the time in all Program and Activities. It is **NON-TRANSFERABLE** as we have a **MASTERLIST OF ALL THE PAID and REGISTERED Delegates.**

4

It is in agreement that when one registers to join the JAA he has paid for his ride/tour inclusive in the Registration fee. Therefore we request that **ALL DELEGATES** ride the buses provided by the ORCOM. Private vehicles are discouraged as there are entrance fees on Tour Sites and will not have ample space for parking.

5

On **DAY 2** we request everyone to wear the Souvenir T-shirt found in your KIT and your ID. Tyveks will be attached to the Delegates wrist before boarding the Bus. You will need these **three (3): ID, TYVEK, JAA Tshirt** to board your assigned Bus and receive your Snack on board.

6

Upon boarding the Bus, you will have to write your name and signature on the attendance sheet provided by the Tour Guide, as this will be your proof of joining the Tour for PRC's CPUs. Also, transferring from one bus to another is **NOT ALLOWED**, your assigned bus is your permanent bus until the Tour is over. Remember your **BUS NUMBER.**

7

During the **WELCOME DINNER** and **FELLOWSHIP NIGHT** it is **VERY IMPORTANT** that the Delegates wear their ID & TYVEK for proper identification. Hence **"NO ID AND TYVEK NO ENTRY AND NO FOOD"**.

8

UAP JOINT AREA ASSEMBLY IS AN EXCLUSIVE EVENT FOR REGISTERED ARCHITECT DELEGATES ONLY.

PLEASE BE GUIDED ACCORDINGLY.

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