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JOEL P. RULLA, UAP
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ANTONIO A. VALDEZ, FUAP
Commission on Convention, Assemblies & Exhibits



UNITED ARCHITECTS OF THE PHILIPPINES
The Integrated and Accredited Professional Organization of Architects (IAPOA)

MEMORANDUM CIRCULAR NO.05, S. 2017
Fiscal Year 2017-2018

July 12, 2017

TO : ALL MEMBERS OF THE UAP NATIONAL BOARD OF DIRECTORS, EXECUTIVE DIRECTORS, OFFICERS & JURY OF THE COLLEGE OF FELLOWS, HEADS OF SPECIAL AND STANDING COMMITTEES, AND CHAPTER PRESIDENTS

SUBJECT : GUIDELINES ON THE CONFERRAL OF THE TITLE "MEMBER EMERITUS" (EUAP)

Pursuant to Board Resolution No.66, Series of 2016-2017 passed and approved during the National Board of Directors' Meeting held last 13th of October 2016 in Iloilo City, the following guidelines on the approval of the National Board of Directors for the conferral of the title "MEMBER EMERITUS" (EUAP) is hereby promulgated.

A. QUALIFICATIONS

The UAP Chapters shall recommend their member(s) to be conferred as **Member Emeritus** with the following qualifications:

- A Charter member from April 1975 to December 30, 1975, or UAP member in good standing;
- At least 65 years old, Senior Citizen, Active or Retired from the Practice – Private, Academe, and/or Government;
- Exemplary Architectural Projects;
- Service to the community related to the Architectural Profession, Civic, and Social Organizations;
- Awards received from UAP, Academe, Government, Civic, and/or Social Organizations; and
- For those with arrears, to pay at least the last five years prior to nomination.

B. REQUIREMENTS

The following requirements must be accomplished:

- Recommendation letter (from present Chapter affiliated); Endorsed the recommendation letter to the Commission on Internal Affairs thru the Committee on Membership and Awards Committee
- Duly accomplished Personal Information Sheet as attached
- PRC Certificate of Registration
- Valid PRC Professional Identification Card
- Certificate of Good Standing issued by the IAPOA

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UAP Bldg., # 53 Scout Rallos St., Brgy. Laging Handa, Diliman, Quezon City 1103, Philippines • Telephone Nos.: (63 2) 412 6364 • 412 6403 • 412 3342 412 0041 • 412 6394 • 412 0051 • Fax No.: (63 2) 372 1796 E-mail: uapnational@gmail.com • uapnational@yahoo.com • Website: www.united-architects.org

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UNITED ARCHITECTS OF THE PHILIPPINES
The Integrated and Accredited Professional Organization of Architects (IAPOA)

- 6) Certificate of approval from National Treasurer (for members with long standing overdues)
- 7) Citation for community service projects undertaken (related to the practice of Architecture, and supported with photos, etc.)
- 8) Citation for exemplary projects undertaken (supported with project photos, etc.)
- 9) Any awards received (related to the practice of Architecture)

C. PROCEDURE FOR SUBMISSION

a. Place of Submission

The documents must be addressed and submitted to, in hard copy (courier or hand-carry):

UAP Commission on Internal Affairs

Thru: UAP Committee on Membership & Awards Committee

UAP National Headquarters

53 Sct. Rallos St., Diliman

Quezon City 1103

b. Deadline for Submission

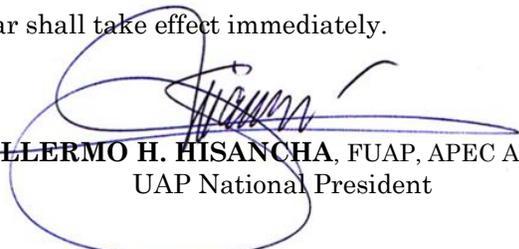
All necessary requirements must be submitted and received by the Committee on Membership **on or before 31 October 2017** (Tuesday) including those submissions made thru courier service for approval of the National Board of Directors during their regular NBD Meeting on December 2017. For those requirements received after the cutoff date including postal delays will not be accepted and processed by the Committee.

For any further questions or clarifications, you may contact the Chairperson of the Committee on Membership, Ar. Vanessa L. Ledesma, UAP, through e-mail at: vvledesma@yahoo.com.

All other issuances which are inconsistent with this Circular are hereby amended and/or modified accordingly.

All Area Vice Presidents and District Directors are likewise requested to ensure the prompt and effective dissemination of this Circular in your respective jurisdictions.

This Memorandum Circular shall take effect immediately.


AR. GUILLERMO H. HISANCHA, FUAP, APEC AR, AA, DFRIA
UAP National President

By the President:


AR. RENATO A. HERAY, FUAP, PALA, AA
UAP Secretary General

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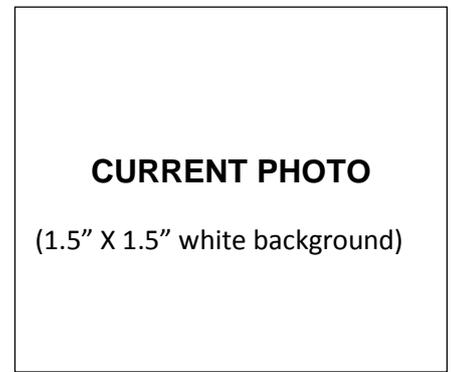
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MEMBER EMERITUS INFORMATION SHEET
 United Architects of the Philippines



A. PERSONAL INFORMATION

Name			
Date of birth	Place of birth	Sex	Civil status
Current address			
Tel nos.	Mobile nos.	Email address	
School graduated (for BS diploma)		Year graduated	Honors

B. MEMBERSHIP STATUS

Date registered with UAP	UAP number	Total years in UAP (residency)
Chapter Affiliation (1)		Charter date
Chapter Affiliation (2)		Charter date
Chapter Affiliation (3)		Charter date

C. CERTIFICATION BY THE APPLICANT

I hereby certify that all information I have indicated herein is true and correct to the best of my knowledge and belief, and my signature appearing herein is genuine and authentic.	<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border-top: 1px solid black; width: 80%;"></div> <div style="border-top: 1px solid black; width: 15%;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Signature over printed name Date </div>
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D. ENDORSEMENT AND APPROVAL

Endorsed by:	Recommendation:		
Chapter President	Committee on Membership	Committee on Awards	Commission on Internal Affairs
Approved by:	National Board of Directors		
Secretary General	National President		

UAP MEMBER EMERITUS APPLICANT'S CHECKLIST

- Recommendation letter (from present Chapter affiliated)
- Duly accomplished Information Sheet
- PRC Certificate of Registration
- Valid PRC Professional Identification Card
- Certificate of Good Standing issued by the IAPOA
- Certificate of approval from National Treasurer (for members with long standing overdues)
- Citation for community service projects undertaken (related to the practice of Architecture, and supported with photos, etc.)
- Citation for exemplary projects undertaken (supported with project photos, etc.)
- Any awards received (related to the practice of Architecture)

Note:

1. All applications must be originally-signed by the applicant and shall be delivered or mailed to:

UAP Commission on Internal Affairs

Thru: UAP Committee on Membership & Awards Committee
UAP National Headquarters
53 Sct. Rallos St., Diliman
Quezon City 1103

*EMAILED APPLICATIONS OR COMPUTER-GENERATED SIGNATURES ON THE APPLICATION
FORMS WILL NOT BE ACCEPTED.*