August 15, 2017
TO: THE GENERAL MEMBERSHIP
THRU: AREA VICE PRESIDENTS, REGIONAL DISTRICT DIRECTORS AND CHARTER PRESIDENTS
RE: INVITATION TO ACTIVELY PARTICIPATE IN THE FORTHCOMING JOINT AREA ASSEMBLY (JAA) 2017

PURSUANT to Board Resolution No.11 Series of FY 2017-2018 passed and approved during the National Board of Directors' Meeting held last 12th of August 2017, the details of the upcoming Joint Area Assembly (JAA) 2017 are as follows:

A. THEME
“BUKLOD: Transcending Unity Within”

B. DATES
Day 0 – October 19, 2017
Days 1 & 2 – October 20-21, 2017

C. VENUE
Ilocos Norte

D. ASSEMBLY FEE
(Includes access to events and seminars, and meals during the assembly, heritage tour, shirt, and souvenir. Land or air transportation going to and from Ilocos Norte and hotel accommodation are not included)

<table>
<thead>
<tr>
<th>District/Area</th>
<th>Early Registration &amp; Payment until September 10, 2017</th>
<th>Late Registration &amp; Payment from September 11, 2017 until October 5, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area A and B</td>
<td>P4,500.00</td>
<td>P5,800.00</td>
</tr>
<tr>
<td>District B5</td>
<td>P3,500.00</td>
<td></td>
</tr>
<tr>
<td>Area C and D</td>
<td>P3,500.00</td>
<td></td>
</tr>
</tbody>
</table>

E. REGISTRATION AND PAYMENTS
Please be advised of the following important instructions and information:

1) The registration for the Joint Area Assembly 2017 starts on August 15, 2017. Kindly observe registration procedures and payment deadlines to give the organizing committee enough time to finalize necessary arrangements, materials, and other logistics for the JAA.

2) Limited slots are available:
   - Area A and B – 15 delegates per chapter only
   - Area C and D – 8 delegates per chapter only

3) Attached with this Circular is the JAA Registration Form. This can be downloaded at the JAA Facebook page (https://www.facebook.com/UAPJAA2017/) or from the UAP Website (www.united-architects.org) or you can secure a copy from your Chapters.
4) All delegates are required to submit their accomplished registration forms and payment through the Chapter only. Direct registration or payment made by delegates will NOT be accepted at the UAP National. Strictly NO ON-SITE registration.

5) The Chapter President and/or Treasurer should remit the registration fees together with the list of duly accomplished forms to the UAP National Headquarters or mail via LBC on or before the prescribed deadline.

UNITED ARCHITECTS OF THE PHILIPPINES
c/o Ms. Alma Hilaria D. Valencia
Finance Head
53 Scout Rallos Street,
Brgy. Laging Handa, Quezon City

6) One (1) check only per batch of registration per chapter. Check shall be payable to the UNITED ARCHITECTS OF THE PHILIPPINES.

7) For more information and updates, visit this link: https://www.facebook.com/UAPJAA2017/ or www.united-architects.org

REMINDER:
• The registration shall automatically close when the number of registered delegates reaches 1,200.

F. SCHEDULE OF ACTIVITIES

<table>
<thead>
<tr>
<th>DAY</th>
<th>Activity</th>
<th>Venue</th>
<th>Attire</th>
</tr>
</thead>
<tbody>
<tr>
<td>DAY 0</td>
<td>Presidents Consulting Meeting</td>
<td>UAP National</td>
<td>Business Attire / Smart Casual</td>
</tr>
<tr>
<td>DAY 1</td>
<td>General Assembly and CPD Seminars</td>
<td>Ilocos Centennial Arena</td>
<td>Business Casual</td>
</tr>
<tr>
<td>DAY 1</td>
<td>College of Fellows (COF) Assembly</td>
<td>Heritage Garden Restaurant</td>
<td>Business Casual</td>
</tr>
<tr>
<td>DAY 1</td>
<td>Welcome Dinner</td>
<td>Paoy Church Grounds</td>
<td>Filippino</td>
</tr>
<tr>
<td>DAY 2</td>
<td>Eco-Heritage Tours and Lunch</td>
<td>Sitio Remedios Village</td>
<td>Any White Top</td>
</tr>
<tr>
<td>DAY 2</td>
<td>Anticipated Mass and Grand Fellowship Party</td>
<td>Suba Sand Dunes</td>
<td>Any White Top</td>
</tr>
</tbody>
</table>

SCHEDULE OF ACTIVITIES

1) Opening Ceremonies
2) DAY 0: Welcome to UAP JAA 2017
3) DAY 1: Registration Open
4) DAY 1: Chapter Presidents’ Night
5) DAY 2: Breakfast and Day 0 Wrap-up
6) DAY 2: Breakfast and Day 1 Wrap-up

Venue: Plaza Del Norte

Chapter Presidents and/or representatives are expected to be there on October 19, 2017, Day 0 at 8:00 a.m.
G. HOTEL ACCOMMODATION

1. All Chapter Presidents shall be billeted at Plaza Del Norte on October 19, 2017, Day 0 of the Joint Area Assembly. Hotel accommodation shall be for the account of UAP National for **one (1) night only** on the said date. Chapter Presidents are required to confirm their attendance and hotel accommodation for Day 0 to the Membership Assistant, Mr. Jose Franco Santia through email address at uapmembership@idyvision.com or call at (02) 412-6364, 412 334, 412 6394, 412 0061 or (+632) 0998-8889437 **not later than September 19, 2017**.

2. A luggage room will be provided for safe-keeping before hotel check-in.

H. TRIP ADVISORY

The UAP Joint Area Assembly 2017 Organizing Committee will be ready to welcome you to Ilocos Norte and we hope the information below would help you also to plan your trip.

1. Only PAL flies to Laoag daily. Afternoons and Evenings ONLY. There are NO morning flights.

2. Cebu Pacific flies to Clark from Cebu on Mondays, Wednesdays, and Fridays only. Check availability of flight schedules.

3. LAOAG-bound buses have late evening trips which will get you to Laoag on time for the next day.

For any questions or clarifications, you may contact any of the following JAA 2017 Organizing Committee Members:

**CONTACT PERSON**

**CONTACT NOs**

**Ar. Dante Aguirre**
For Sponsorship
(+632) 917-812213

**Ms. Alma Valencia**
For Payments
(+632) 998-8889467

**Ar. Richie Tamumbing**
For Registration
(+632) 917-5048758

**Ms. Eliza Agbuya**
For Documents
(+632) 925-7082724 or (09) 351-4637

All Area Vice Presidents and District Directors are hereby requested to ensure the prompt and effective dissemination of this Circular in your respective jurisdictions.

Thank you very much.