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MEMORANDUM CIRCULAR NO.10, S. 2020  
Fiscal Year 2020-2021

September 16, 2020

**TO : ALL MEMBERS OF THE UAP NATIONAL BOARD OF DIRECTORS, EXECUTIVE DIRECTORS, OFFICERS, AND JURY OF THE COLLEGE OF FELLOWS, HEADS OF SPECIAL AND STANDING COMMITTEES, AND CHAPTER PRESIDENTS**

**RE : CALL FOR NOMINATIONS FOR CONFERRAL OF THE TITLE "MEMBER EMERITUS" (EUAP)**

The UAP Commission on Internal Affairs, thru the Committee on Membership, announces the Call for Nominations for the conferral of the esteemed Members Emeritus (EUAP) title, for Fiscal Year 2020-2021.

Relative to this, the Guidelines on the Conferral of the Title "Member Emeritus" (EUAP) is herewith attached for details and proper guidance. Attached to this memo, as well, are the Personal Information Sheet and Applicant's Document Checklist, as annexes. All necessary requirements must be submitted to, and received by the Committee on Membership, **on or before November 20, 2020, Friday**. Requirements received after the said cutoff date, including those due to postal delays, regrettably may not be accepted and processed by the Committee.

Any further inquiries or concerns related to this matter, may be addressed to the Chairperson of the Committee on Membership, Arch. Reginald T. Yaneza, at email address [uapciamembership@gmail.com](mailto:uapciamembership@gmail.com). All other issuances which are inconsistent with this present Circular, are hereby amended, and/or modified accordingly.

All Area Vice Presidents, District Directors, Executive Directors, and Chapter Presidents, are likewise requested to ensure the prompt and effective dissemination of this Circular, in your respective jurisdictions.

This Memorandum Circular shall take effect immediately. For information, guidance, and compliance of all concerned.

ARCH. RENATO A. HERAY,  
FUAP, APEC ARCH., FRIA, PALA, IFLA  
National President

By the President:

ARCH. JONATHAN V. MANALAD, Ph.D., UAP, PIEP  
Secretary General



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## GUIDELINES ON THE CONFERRAL OF THE TITLE “MEMBER EMERITUS” (EUAP)

Pursuant to Board Resolution No.66, Series of 2016-2017, passed and approved during the National Board of Directors' Meeting held last 13th of October 2016 in Iloilo City, the following guidelines on the approval of the National Board of Directors for the conferral of the title “MEMBER EMERITUS” (EUAP) is hereby promulgated.

### A. QUALIFICATIONS

The UAP Chapters shall recommend their member(s) to be conferred as **Member Emeritus** with the following qualifications:

- A charter member of the UAP, from April 1975 to December 30, 1975, or a UAP member in good standing;
- The nominee, has to have been a member of the UAP, for at least thirty-five (35) years, collectively, as required in the UAP by-laws.
- At least sixty-five (65) years of age, a senior citizen, either active or retired from the practice – private, academe, and/or government;
- Exemplary architectural projects;
- Service to the community related to the architectural profession, civic, and social organizations;
- Awards received from UAP, academe, government, civic, and/or social organizations; and
- For those with arrears, to pay at least the last five years, prior to EUAP nomination.

### B. REQUIREMENTS

The following requirements must be accomplished:

- Recommendation letter (from present Chapter affiliated); Endorsed the recommendation letter to the Commission on Internal Affairs thru the Committee on Membership and Awards Committee
- Duly accomplished Personal Information Sheet as attached
- PRC Certificate of Registration
- Valid PRC Professional Identification Card
- Certificate of Good Standing issued by the IAPOA
- Certificate of approval from National Treasurer (for members with longstanding overdues)
- Citation for community service projects undertaken (related to the practice of architecture, and supported with photos, etc.)
- Citation for exemplary projects undertaken (supported with project photos, etc.)
- Any awards received (related to the practice of architecture)

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**C. PROCEDURE FOR SUBMISSION**

**a. Medium and Address of Submission**

Given the extraordinary circumstances with the current pandemic, where physical contact is highly discouraged, electronic submissions (scanned, in PDF format) shall be accepted this time around. The e-document submissions may be e-mailed to both CIA-Committee on Membership Chairperson Arch. Reginald T. Yaneza via [uapciamembership@gmail.com](mailto:uapciamembership@gmail.com) and UAP National via [elizauapnational@gmail.com](mailto:elizauapnational@gmail.com).

If submitting hardcopies, the documents may be addressed to, and submitted, more preferably thru courier (LBC/Grab/LalaMove), if not personally hand-carried, to:

**UAP COMMISSION ON INTERNAL AFFAIRS**  
*Thru:* UAP Committee on Membership & Awards Committee  
UAP National Headquarters 53 Sct. Rallos St., Diliman  
Quezon City 1103

**b. Deadline for Submission**

All necessary requirements must be submitted to, and received by the Committee on Membership, **on or before November 20, 2020 (Friday)**, whether electronic or hardcopy, including those submissions made thru courier service.

This is for approval of the National Board of Directors, during their regular National Board of Directors' Meeting on December 2020. Requirements received after the said cutoff date, including those due to postal delays, regrettably may not be accepted and processed by the Committee.



**CORPORATE THRUST: NOBLE LEADERSHIP. GOOD GOVERNANCE. MEMBER FIRST.**

UAP CHAPTERS - AREA A (District A1a) PANGASINAN - DAGUPAN, BAGUIO, ILOCOS-CIUDAD FERNANDINA, LA UNION, ILOCOS NORTE-LAOG CITY, SUMMER CAPITAL, PANGASINAN SCALE, YLOCOS VIGAN, LA UNION -AGILA, CORDILLERA (District A1b) CAGAYAN VALLEY, ISABELA SIERRA MADRE, NUEVA VIZCAYA, CAGAYAN NORTH, ISABELA SIERRA MADRE- AMIANAN (District A2a) NUEVA ECUIA-CABANATUAN, BULACAN, BARASOAIN, STA MARIA BULACAN EAST, DEL PILAR-BULACAN, MALOLOS REPUBLICA, NUEVA ECUIA PALAYAN CENTRAL (District A2b) ZAMBALES-OLONGAPO, TARLAC, PAMPANGA-SAN FERNANDO, BATAAN-BALANGA, ANGELES CITY, SINUKWAN PAMPANGA, CLARK, ANGELES CITY ALAYA, PAMPANGA-CABALEN, TARLAC KUBLAHI, PAMPANGA GULIS CARAMPANGAN, BATAAN PENINSULARES (District A3) QUEZON CITY, QC SILANGAN, QC CAPITOL, TANDANG SORA, HONGKONG, QC CENTRAL, LOS ANGELES, QC SOUTH TRIANGLE, QC COMMONWEALTH, QC PUGAD LAWIN (District A4) DILIMAN, NEW MANILA, CAMANAVA-HILAGA, ELLIPTICAL, NOVA CENTRAL, KSA EASTERN PROVINCE, KSA WESTERN PROVINCE, KSA RIYADH, UAE-ABU DHABI, UAE-DUBAI, QATAR, BAHRAIN, KUWAIT, OMAN, CAMANAVA AB-BANTAYOG, NEW MANILA CENTRIS (District A5) RIZAL, TAYTAY, PASIG, MARIKINA VALLEY, SAN JUAN- MANDALUYONG, GREENHILLS, RIZAL EAST, CALIFORNIA SAN FRANCISCO, RIZAL, CALIFORNIA 101, RIZAL, CALIFORNIA 115, SAN JUAN PINAGLABANAN, SOUTHERN CALIFORNIA, PASIG KAPITLYO, BAGUMBAYAN - AREA B (District B1) MANILA ATTELIER, MANILA METRO, MANILA CENTRUM, MANILA ARCHIZONIAN, MANILA STA MESA, CANADA-CALGARY, SINGAPORE (District B2) MAGS, MANILA MAHARLIKA, MANILA MAYNILAD, MANILA CORINTHIAN, MANILA INTRAMUROS, MANILA ALCALDIA, ONTARIO CANADA, MANILA LA SOLIDARIDAD, BRITISH COLUMBIA, MANILA ILUSTRADO, MANILA NAPKIL (District B3) MAKATI, MAKATI-CBD, PARANAQUE-PALANYAG, MAKATI GREENBELT, ALABANG, CAVITE, FORT BONIFACIO, KUJALA LUMPUR, BRUNEI, SHANGHAI, LAS PINAS, GUAM USA, MAKATI-AYALA TRIANGLE, CAVITE AGUINALDO SENTRAL (District B4) QUEZON PROVINCE, SAN PABLO, LAGUNA, BATANGAS, PALAWAN, MINDORO, LIPA, BATANGAS LAKESHORE (District B5) CAMARINES, LEGAZPI, IRIGA RINCONADA, DARAGA CAGSAWA, SORSOGON KASANGGAYAHAN, DAET CAMARINES NORTE, TABACO, CATANDUANES, MASSATE RODEO - AREA C (District C1) CEBU, DUMAGUETE, RAJAH HUMABON, BOHOL, DATU LAPU LAPU, SUGBO, CEBU-LEON KLAT, METRO CEBU, CEBU FORT SAN PEDRO, FUENTE-CEBU (District C2) BACOLOD, MT KANLON, BUGLAS SUR, BACOLOD AZUCAR NEGRENSE (District C3) LETYE, SAN JUANICO, LETYE WEST, METRO TACLOBAN, SAMAR SINRANGAN, SAMAR NORTHWEST (District C4) ILOILO, ROXAS CAPIZ, ILOILO MARIKUDO, ANTIQUE, HAMIL, AKLAN, ILOILO MADRAS, ILOILO-SARHANI, AKLAN BORGACHY - AREA D (District D1) DAVAO, MOUNT APO, COTABATO, SOCSKARGEN, KADAYAWAN DABAW, NORTH DAVAO, DAVAO - ALPHA, DATU BAGO-DABAW, BALLADAW DABAW, SINLAYAN DABAW SOUTH COTABATO-KORONADAL (District D2) ZAMBOANGA, ZAMBOANGA-CHAVACANO (District D3) CAGAYAN DE ORO, BUTUAN, SURIGAO, GOLD CDO, METRO KAGAY-AN, CDO BAY AREA, CDO HILOLOGAN BUKIDNON KAAMULAN (District D4) ILIGAN CITY, DIPOLOG, OZAMIS CITY, PAGADJAN

